Republic of the Philippines
Province of Surigao del Sur
Municipality of San Miguel

SUPPLEMENTAL BUDGET NO. 2

GENERAL FUND

FY 2026

Republic of the Philippines
Province of Surigao del Sur
Municipality of San Miguel

Office of the Secretary to the Sangguniang Bayan

October 23, 2026

The Sangguniang Panlalawigan
Tandag City

Sir & Madam:

Respectfully forwarding the herein Supplemental Budget No. 02 per Appropriation Ordinance No. 02, Series of 2026, of the municipality involving appropriation of General Fund of P4,983,541.00 for SP's review and approval.

Thank you.

Respectfully yours,

LALAINE ELIZALDE-PRAMBITA
Secretary to the Sangguniang Bayan 1

Republic of the Philippines
Province of Surigao del Sur
Municipality of San Miguel

Office of the Sangguniang Bayan
(Twenty Second Sanggunian of the Municipality of San Miguel)

EXCERPTS FROM THE MINUTES OF THE 34TH REGULAR SESSIONOF THE SANGGUNIANG BAYAN OF SAN MIGUEL, SURIGAO DEL SUR, HELD ON OCTOBER 12, 2026 AT THE SESSION HALL.

Present:	Honorable Alfeo G. Perez, Jr.	-	-Vice Mayor (Presiding Officer)
	Honorable Celso B. Bangoy	-	-SB Member
	Honorable Milva C. Yu	-	-SB Member
	Honorable Ruth C. Guinsod	-	-SB Member
	Honorable Rebecca R. Gascon	-	-SB Member
	Honorable Dominador M. Empedrad, Jr.	-	-SB Member
	Honorable Alfcris Reztan S. Perez	-	-SB Member
	Honorable Fidilreto G. Nazi	-	-SB Member
	Honorable Julieto C. Lobaton, Jr.	-	-SB Member
	Ex-Officio Members:		
	Honorable Gladys Mae C. Cubero	-	-ABC President
	Honorable Rico H. Maca	-	-IPM Representative
	Honorable Lejohn H. Elizalde	-	-SKF President
Absent:	None.		

APPROPRIATION ORDINANCE NO. 02
Series of 2026

AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO. 02, FOR FY 2026 OF THE GENERAL FUND INVOLVING APPROPRIATIONS OF FOUR MILLION NINE HUNDRED EIGHTY-THREE THOUSAND FIVE HUNDRED FORTY-ONE PESOS (P4,983,541.00) FOR THE ESSENTIAL SERVICES OF THE MUNICIPALITY OF SAN MIGUEL, SURIGAO DEL SUR.

Sponsored by: Honorable Rebecca R. Gascon
Seconded by : All members present

Be it ordained by the Sangguniang Bayan of San Miguel, Surigao del Sur, in session assembled, that:

Section 1. The Supplemental Budget of the Local Government Unit of San Miguel, Surigao del Sur, for Fiscal Year 2026 in the total amount of Four Million Nine Hundred Eighty-Three Thousand Five Hundred Forty-One Pesos (P4,983,541.00) for essential service is hereby approved.

The following budget documents are incorporated herein and made integral part of this ordinance:

1. Budget Message
2. Plantilla of Personnel
3. LBP Form No. 4 - Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets FY 2026
4. LBP Form No. 8 – Statement of Funding Sources (Supplemental Budget No. 2) FY 2026
5. LBP Form No. 9 – Statement of Supplemental Appropriation CY 2026

Section 2. Sources of Funds. The sources for the Supplemental Budget in the Total amount of Four Million Nine Hundred Eighty-Three Thousand Five Hundred Forty-One Pesos (P4,983,541.00), shall be as follows:

FUND SOURCE	AMOUNT
Funds Actually Available:	
a. **Savings from different offices FY 2026:**	**4,983,541.00**

Personal Services:

Particulars / Position	Account Code	Appropriation	Amount Withheld for Further Disbursements	Savings
OFFICE OF THE SB SECRETARY				
Municipal Assistant SB Secretary				
Personal Services				
Salaries & Wages - Regular	50101010	633,114.00	211,038.00	422,076.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
Representation Allowance	50102020	48,600.00	16,200.00	32,400.00
Transportation Allowance	50102030	48,600.00	16,200.00	32,400.00
Administrative Aide IV (Clerk I)				
Personal Services				
Salaries & Wages - Regular	50101010	156,030.00	124,824.00	31,206.00
Personnel Economic Relief Allowance	50102010	20,000.00	16,000.00	4,000.00
Administrative Aide III (Utility Worker II)				
Personal Services				
Salaries & Wages - Regular	50101010	128,403.00	57,068.00	71,335.00
Personnel Economic Relief Allowance	50102010	18,000.00	8,000.00	10,000.00
TOTAL PERSONAL SERVICES		**1,070,747.00**	**455,330.00**	**615,417.00**
OFFICE OF THE MUNICIPAL MAYOR				
Administrative Aide VI (Clerk IV)				
Personal Services				
Salaries & Wages - Regular	50101010	153,549.00	51,183.00	102,366.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
TOTAL PERSONAL SERVICES		**171,549.00**	**57,183.00**	**114,366.00**
OFFICE OF THE MUNICIPAL HUMAN RESOURCE MANAGEMENT OFFICER				
Municipal Govt. Dept. Head I (Human Resource Mngt. Officer)				
Personal Services				
Salaries & Wages - Regular	50101010	883,670.00	353,468.00	530,202.00
Personnel Economic Relief Allowance	50102010	20,000.00	8,000.00	12,000.00
TOTAL PERSONAL SERVICES		**903,670.00**	**361,468.00**	**542,202.00**

OFFICE OF THE MUNICIPAL ADMINISTRATOR				
Municipal Government Department Head 1 (Municipal Administrator)				
Personal Services				
Salaries & Wages - Regular	50101010	795,303.00	265,101.00	530,202.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
TOTAL PERSONAL SERVICES		**813,303.00**	**271,101.00**	**542,202.00**
OFFICE OF THE MUNICIPAL CIVIL REGISTRAR				
Registration Officer II				
Personal Services				
Salaries & Wages - Regular	50101010	299,898.00	99,966.00	199,932.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
Administrative Aide III (Utility Worker II)				
Personal Services				
Salaries & Wages - Regular	50101010	128,403.00	42,801.00	85,602.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
TOTAL PERSONAL SERVICES		**464,301.00**	**154,767.00**	**309,534.00**
OFFICE OF THE MUNICIPAL BUDGET OFFICER				
Administrative Officer IV (Budget Officer II)				
Personal Services				
Salaries & Wages - Regular	50101010	325,683.00	108,561.00	217,122.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
TOTAL PERSONAL SERVICES		**343,683.00**	**114,561.00**	**229,122.00**
OFFICE OF THE MUNICIPAL ACCOUNTANT				
Administrative Officer IV(Management & Audit Analyst II)				
Personal Services				
Salaries & Wages - Regular	50101010	325,683.00	108,561.00	217,122.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
TOTAL PERSONAL SERVICES		**343,683.00**	**114,561.00**	**229,122.00**
OFFICE OF THE MUNICIPAL TREASURER				
Municipal Government Department Head I (Municipal Treasurer)				
Personal Services				
Salaries & Wages - Regular	50101010	795,303.00	265,101.00	530,202.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
TOTAL PERSONAL SERVICES		**813,303.00**	**271,101.00**	**542,202.00**
OFFICE OF THE MUNICIPAL ASSESSOR				
Administrative Aide VI (Data Entry Machine Operator I)				
Personal Services				
Salaries & Wages - Regular	50101010	153,549.00	51,183.00	102,366.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
TOTAL PERSONAL SERVICES		**171,549.00**	**57,183.00**	**114,366.00**

OFFICE OF THE MUNICIPAL SOCIAL WELFARE DEVELOPMENT OFFICER				
Social Welfare Officer II				
Personal Services				
Salaries & Wages - Regular	50101010	325,683.00	108,561.00	217,122.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
TOTAL PERSONAL SERVICES		**343,683.00**	**114,561.00**	**229,122.00**
OFFICE OF THE MUNICIPAL HEALTH OFFICER				
Municipal Govt. Assistant Dept. Head (Assistant Municipal Health Officer)				
Personal Services				
Salaries & Wages - Regular	50101010	703,458.00	234,486.00	468,972.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
Representation Allowance	50102020	48,600.00	16,200.00	32,400.00
Transportation Allowance	50102030	48,600.00	16,200.00	32,400.00
Medical Technology III				
Personal Services				
Salaries & Wages - Regular	50101010	466,488.00	414,656.00	51,832.00
Personnel Economic Relief Allowance	50102010	18,000.00	16,000.00	2,000.00
TOTAL PERSONAL SERVICES		**1,303,146.00**	**703,542.00**	**599,604.00**
OFFICE OF THE MUNICIPAL ENGINEER				
Engineer II				
Personal Services				
Salaries & Wages - Regular	50101010	352,836.00	117,612.00	235,224.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
Engineering Aide				
Personal Services				
Salaries & Wages - Regular	50101010	136,350.00	45,450.00	90,900.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
Administrative Aide IV (Clerk II)				
Personal Services				
Salaries & Wages - Regular	50101010	136,350.00	45,450.00	90,900.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
TOTAL PERSONAL SERVICES		**679,536.00**	**226,512.00**	**453,024.00**
OFFICE OF THE MUNICIPAL AGRICULTURIST				
Municipal Government Department Head I (Municipal Agriculturist)				
Personal Services				
Salaries & Wages - Regular	50101010	1,093,860.00	911,550.00	182,310.00
Personnel Economic Relief Allowance	50102010	24,000.00	20,000.00	4,000.00
Representation Allowance	50102020	91,800.00	76,500.00	15,300.00
Transportation Allowance	50102030	91,800.00	76,500.00	15,300.00
Senior Cooperative Development Specialist				
Personal Services				
Salaries & Wages - Regular	50101010	415,566.00	323,218.00	92,348.00
Personnel Economic Relief Allowance	50102010	18,000.00	14,000.00	4,000.00
TOTAL PERSONAL SERVICES		**1,735,026.00**	**1,421,768.00**	**313,258.00**

TOTAL PERSONAL SERVICES	**4,833,541.00**
b. Other Maintenance & Operating Expenses	
Municipal Agriculture	100,000.00
c. Capital Outlay	
Budget Office	50,000.00
TOTAL	**4,983,541.00**

Section 3. Use of Funds. The amount of Four Million Nine Hundred Eighty-Three Thousand Five Hundred Forty-One Pesos (P4,983,541.00) is hereby appropriated for the Supplemental Budget of the Local Government Unit of San Miguel, Surigao del Sur, as follows:

1. Appropriations by Office, Program, Project, Activity (PPA), and Performance Indicator (PI):

Department: Office of the Mayor

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-1-01-001-000	Executive Governance Program	Executive Governance Services						
	General Administration and Support Services	Hiring of Youth Development Officer III	Youth Development Officer III hired to provide Youth Development Services	1 Youth Development Officer III hired	170,678.13			170,678.13
		Monetization of Leave Credit	Qualified employees paid monetized leave credit	2 qualified employees paid	224,783.00			224,783.00
		Procure of Fuel and Oil	Fuel and Oil provided for official vehicles and equipment	100% of fuel and oil requirements provided		500,000.00		500,000.00
		Repair and Maintenance of Machinery Equipment	Fire Truck maintained in good and serviceable condition	1 Fire Truck repaired and maintained		50,000.00		50,000.00
		Hiring / Renewal of Job Order workers	Job Order workers hired/renewed to support various office operation	Job Order workers hired / renewed		1,673,520.20		1,673,520.20
TOTAL					**395,461.13**	**2,223,520.20**		**2,618,981.33**

Department: Office of the Vice-Mayor

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-1-02-001-000	Legislative Program	Legislative Services						
	Legislative Administration and Support Services	Hiring/Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	Job Order workers hired/renewed		148,417.00		148,417.00
TOTAL						**148,417.00**		**148,417.00**

Department:Office of the Sangguniang Bayan

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-1-03-000-001	Legislative Program	Legislative Services						
	Legislative Administration and Support Services	Purchase of Air Conditioning Unit	Air Conditioning Unit procured and installed	Two (2) units purchase and installed			147,000.00	147,000.00
TOTAL							**147,000.00**	**147,000.00**

Department: Office of the SB Secretary

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-1-04-001-000	Legislative Secretariat Program	Legislative Secretariat Services						
	Legislative Secretariat and Support Services	Hiring/Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	Job Order workers hired/renewed		320,000.00		320,000.00
TOTAL						**320,000.00**		**320,000.00**

Department: Municipal Administrator

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-2-01-001-000	Management and Administration Program	Management and Administrative services						
	General Administration and Support Services	Hiring/Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	Job Order workers hired/renewed		300,000.00		300,000.00
TOTAL						**300,000.00**		**300,000.00**

Department: Municipal Planning & Development Office

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-1-09-001-000	Planning, Monitoring and Evaluation Program	Planning, Monitoring and Evaluation services						
	Administrative and Support Services	Hiring/Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	Job Order workers hired/renewed		100,000.00		100,000.00
TOTAL						100,000.00		100,000.00

Department: Local Civil Registrar

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-1-12-001-000	Local Civil Registration Program	Local Civil Registration services						
	Administrative and Support Services	Purchase of Laptop	Laptop procured to support office operation	1 unit laptop procured		50,000.00		50,000.00
		Hiring/Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	Job Order workers hired/renewed		50,000.00		50,000.00
TOTAL						100,000.00		100,000.00

Department: Municipal Budget Office

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-1-08-000-001	Budget Management Program	Budget Management services						
	Administrative and Support Services	Purchase of CPU	CPU procured to support office operation	1 unit purchased		30,000.00		30,000.00
		Purchase of Sound System	Sound System procured for Budget planning/budgeting	1 unit purchased		20,000.00		20,000.00
TOTAL						50,000.00		50,000.00

Department: Office of the Municipal Accountant

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-1-07-001-000	Financial accounting and reporting programs	Accounting and reporting services						
	Administrative and Support Services	Hiring/Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	2 Job Order workers hired/renewed		60,000.00		60,000.00
TOTAL						60,000.00		60,000.00

Department: Office of the Municipal Treasurer

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-1-05-001-000	Treasury Operations Program	Treasury Operations services						
	Administrative and Support Services	Rental of ECPAC System	100% of required reports prepared and submitted on time			34,000.00		34,000.00
		Hiring/Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	3 Job Order workers hired/renewed		100,000.00		100,000.00
TOTAL						**134,000.00**		**134,000.00**

Department: Municipal Health Office

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-1-11-001-000	Health Services Program	Health Improvement services						
	Administrative and Support Services	Hiring/Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	4 Job Order workers hired/renewed		150,000.00		150,000.00
TOTAL						**150,000.00**		**150,000.00**

Department: Municipal Social Welfare & Development Office

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
3000-000-3-2-05-001-000-001	Social and Welfare Development Program	Social Welfare and Development services						
	Administrative and Support Services	Hiring/Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	3 Job Order workers hired/renewed		100,000.00		100,000.00
TOTAL						**100,000.00**		**100,000.00**

Department: Municipal Agriculture Office

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
8000-000-3-2-03-000-001	Agricultural Production Program	Agricultural Production services						
	Administrative and Support Services	Purchase of motor vehicle (2 wheel)	Motorcycle procured for official municipal use	1 unit purchase			100,000.00	100,000.00
TOTAL							**100,000.00**	**100,000.00**

Department: Office of the Municipal Engineer

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
8000-000-3-1-10-001-000	Engineering & Infrastructure Management Program	Engineering & Infrastructure Management Services						
	Administrative and Support Services	Hiring/Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	3 Job Order workers hired/renewed		137,000.00		137,000.00
		Support to Mindanao Inclusive Agricultural Development Project	LGU support provided to MIADP implementation	100% approved LGU support provided		100,000.00		100,000.00
TOTAL						**237,000.00**		**237,000.00**

Department: MDRRMO

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
8000-000-3-01-000-001	Disaster Risk Reduction Management Program	Disaster Risk Reduction Management Services						
	Installation of Bid Bulletin Board	Functional Physical Bid Bulletin Board installed	Bid Bulletin Board installed for Bids and Awards Committee for posting procurement related notices and arrangements	3 Bid Bulletin Board installed and maintained		100,000.00		100,00.00
TOTAL						**100,000.00**		**100,000.00**

Department: Municipal Cooperatives Development Office

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
8000-000-3-1-10-001-000-000	Cooperatives Development Program	Cooperatives Development services						
	Administrative and Support Services	Hiring of Municipal Cooperatives Development Officer	Municipal Cooperatives Development Officer hired to provide cooperative development and support services	1 Municipal Cooperatives Development Officer hired	318,142.67			318,142.67
TOTAL					**318,142.67**			**318,142.67**

2. Appropriations by Object Expenditures:

Object of Expenditure	Account Code	Past Year	Current Year	Budget Year
Personal Services				
Salaries	5-01-01-010		403,623.00	
PERA	5-01-02-010		12,000.00	
Productivity	5-01-02-080		3,000.00	
Cash Gift	5-01-02-150		3,000.00	
Ret. & Life Ins.	5-01-03-010		48,434.76	
Pag-ibig Life Cont.	5-01-03-020		8,072.46	
PhilHealth Cont.	5-01-03-030		10,090.58	
Employee Compensation Ins.	5-01-03-040		600.00	
Other Personnel Benefits (Monetization)	5-01-04-990		224,783.00	
Total Personal Services		-	**713,603.80**	

Maintenance Other Operating Expenses				
Fuel, Oil & Lubricants	5-02-03-090		500,000.00	
Other Supply Exps.	5-02-03-990		234,000.00	
Rep. & Maint.-Machinery Equipt.	5-02-13-050		50,000.00	
Other Maint. & Operating Exps.	5-02-99-990		3,238,937.20	
Total Maintenance Other Operating Expenses		-	**4,022,937.20**	
Capital Outlay				
Office Equipment	1-07-05-020		147,000.00	
Motor Vehicle	1-07-06-010		100,000.00	
Total Capital Outlay		-	**247,000.00**	
TOTAL APPROPRIATIONS		-	**4,983,541.00**	

Section 4. The reversion of savings, which is generated from General Fund-Personal Services, Maintenance Other Operating Expenses, and Capital Outlay as certified by the Municipal Treasurer and Municipal Accountant, is free from any obligations or encumbrances permitted to support the implementation of various PPAs to promote the development of the Municipality.

Section 5. That the total Supplemental Appropriations are free from any obligation, this August Body authorize the utilization of the declared savings of the unspent General Fund-Personal Services, Maintenance Other Operating Expenses, and Capital Outlay for the purpose for which this Ordinance was enacted, and all sums set aside in this Ordinance shall be spent solely for the purpose for which they were appropriated.

Section 6. Work and Financial Plans. All offices shall submit their Quarterly Work and Financial Plans and request for allotment to the Municipal Budget Officer in accordance with this AO as basis for the release of advice of allotment.

Section 7. Advice of Allotment. Expenditures as authorized in this Ordinance shall not be disbursed without the covering advice of allotment prepared by the Municipal Budget Officer approved by the Municipal Mayor.

Section 8. Budget Execution. Execution of the budget shall be the responsibility of the Municipal Mayor and shall comply with the requirements and guidelines prescribed by the Local Government Code of 1991, Executive Order No. 181 and other related issuances.

Section 9. Vetoed Items. Any item of expenditures vetoed by the Municipal Mayor shall not affect those which are not otherwise vetoed and shall remain in effect unless amended by this body.

Section 10. Submission of Quarterly Reports. Within thirty (30) days after the end of each quarter, each office shall submit a quarterly report on the utilization of its appropriation to the Committee on Appropriation of the Sangguniang Bayan copy furnished the Municipal Mayor, Vice Mayor and Municipal Budget Office

Likewise, the Municipal Accountant shall submit a report to the Committee on Appropriation of the Sangguniang Bayan, Municipal Mayor, Municipal Vice Mayor and Municipal Budget Officer on the release made from the lump sum appropriations, continuing appropriation and, if possible, the unreleased balance of each appropriation.

Section 11. Separability Clause. If, for any reason, any section or provision of this ordinance is declared unconstitutional and invalid, other section or provision hereof which are not affected shall continue to be in full force and effect.

Section 12. Effectivity. This Ordinance shall take effect upon approval

ENACTED: October 12, 2026:

As disposed of by the Presiding Officer
Ayes (10) Honorable Bangoy, Honorable Yu, Honorable Guinsod, Honorable Gascon, Honorable Empedrad, Jr., Honorable Perez, Honorable Nazi, Honorable Lobaton, Jr., Honorable Maca and Honorable Elizalde.
Nayes (0)
Abstained (0)
Honorable Cubero – out during the voting

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I HEREBY CERTIFY to the correctness of the foregoing Appropriation Ordinance.

LALAINE ELIZALDE-PRAMBITA
Secretary to the Sangguniang Bayan I

ATTESTED AND CERTIFIED TO BE DULY ENACTED

ALFEO C. PEREZ, JR.
Vice Mayor
(Presiding Officer)

APPROVED:

MICHAEL T. CORILLA
Municipal Mayor

Date Approved: 10-20-26

Republic of the Philippines
Province of Surigao del Sur
Municipality of San Miguel

BAGONG PILIPINAS

OFFICE OF THE MUNICIPAL MAYOR

BUDGET MESSAGE

September 30, 2026

THE HONORABLE SANGGUNIANG BAYAN MEMBERS
Office of the Sangguniang Bayan
San Miguel, Surigao del Sur

THRU: HONORABLE ALFEO G. PEREZ, JR.
Municipal Vice Mayor

Gentlemen/ Madam:

I respectfully submit for your consideration and approval the proposed Supplemental Budget No. 02 FY 2026, amounting to Four Million Nine Hundred Eighty Three Thousand Five Hundred Forty One Pesos (₱4,983,541.00)

SOURCE OF FINANCING

The proposed Supplemental Budget No. 02 is primarily intended to provide additional funding for necessary expenditure and programs of the Municipal Government. The source of financing is from savings generated from Personal Services, Maintenance & Other Operating Expenses (MOOE), and Capital Outlay, amounting to a total of Four Million Nine Hundred Eighty Three Thousand Five Hundred Forty One Pesos (₱4,983,541.00), as certified by the Municipal Accountant and Municipal Treasurer.

The proposed allocation on the available savings are as follows:

EXPENDITURE PROGRAM

• Personal Services (PS)	-	₱ 713,603.80
• Maintenance and Other Operating Expenses (MOOE)	-	₱ 4,022,937.20
• Capital Outlay (CO)	-	₱ 247,000.00
TOTAL		**₱ 4,983,541.00**

The additional appropriations shall be utilized to support the operational requirements, programs, activities and projects of the Municipal Government and to ensure the continues and effective delivery of basic services to over constituents.

The proposed Supplemental Budget is prepared in accordance with the applicable budgeting, accounting and financial management rules & regulations. It also reflect our constituent to the prudent, efficient, and responsible utilization of public funds, ensuring that available savings are redirected to priority expenditures that will contribute to the effective implementation of the programs & services of the Municipality.

In view of the foregoing, I respectfully request the Honorable Sangguniang Bayan to give favorable consideration and approved to this proposed Supplemental Budget in the amount of Four Million Nine Hundred Eighty Three Thousand Five Hundred Forty One Pesos (₱4,983,541.00)

Together, let us continue to uphold fiscal responsibility and ensure that our limited resources are utilized for the benefit and welfare of the people of San Miguel.

Thank you for your continued support and cooperation.

Very truly yours,

MICHAEL T. CORILLA
Municipal Mayor

LBP Form No. 8

STATEMENT OF FUNDING SOURCES (SUPPLEMENTAL BUDGET NO. 2) FY 2026

Local Government Unit: SAN MIGUEL, SURIGAO DEL SUR

Fund/Special Account: General Fund

Particulars (1)	Account Classification (2)	Amount (3)
1.0 New Revenue Sources		
A. Local Sources		
• Tax Revenue		
• Non-Tax Revenue		
B. External Sources		
2.0 Actual Collection in Excess of the		
3.0 Savings		
• Savings from Vacant Positions		4,833,541.00
• Savings from MOOE		100,000.00
• Savings from Capital Outlay		50,000.00

	Account Code	Appropriation	Amount Withheld for Further Disbursements	Savings
OFFICE OF THE SB SECRETARY				
Municipal Assistant SB Secretary				
Personal Services		**April 1, 2026 to September 30, 2026**		
Salaries & Wages - Regular	50101010	633,114.00	211,038.00	422,076.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
Representation Allowance	50102020	48,600.00	16,200.00	32,400.00
Transportation Allowance	50102030	48,600.00	16,200.00	32,400.00
Administrative Aide IV (Clerk I)				
Personal Services		**April 1, 2026 to May 30, 2026**		
Salaries & Wages - Regular	50101010	156,030.00	124,824.00	31,206.00
Personnel Economic Relief Allowance	50102010	20,000.00	16,000.00	4,000.00
Administrative Aide III (Utility Worker II)				
Personal Services		**April 1, 2026 to August 31, 2026**		
Salaries & Wages - Regular	50101010	128,403.00	57,068.00	71,335.00
Personnel Economic Relief Allowance	50102010	18,000.00	8,000.00	10,000.00
TOTAL PERSONAL SERVICES		**1,070,747.00**	**455,330.00**	**615,417.00**
OFFICE OF THE MUNICIPAL MAYOR				
Administrative Aide VI (Clerk IV)				
Personal Services		**April 1, 2026 to September 30, 2026**		
Salaries & Wages - Regular	50101010	153,549.00	51,183.00	102,366.00
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00
TOTAL PERSONAL SERVICES		**171,549.00**	**57,183.00**	**114,366.00**

Particulars (1)	Account Code	Appropriation	Amount Withheld for Further Disbursements	Savings	Account Classification (2)	Amount (3)
OFFICE OF THE MUNICIPAL HUMAN RESORCE MANAGEMENT OFFICER						
Municipal Govt. Dept. Head I (Human Resource Mngt.Officer)						
Personal Services		**April 1, 2026 to September 30, 2026**				
Salaries & Wages - Regular	50101010	883,670.00	353,468.00	530,202.00		
Personnel Economic Relief Allowance	50102010	20,000.00	8,000.00	12,000.00		
TOTAL PERSONAL SERVICES		**903,670.00**	**361,468.00**	**542,202.00**		
OFFICE OF THE MUNICIPAL ADMINISTRATOR						
Municipal Government Department Head I (Municipal Administrator)						
Personal Services		**April 1, 2026 to September 30, 2026**				
Salaries & Wages - Regular	50101010	795,303.00	265,101.00	530,202.00		
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00		
TOTAL PERSONAL SERVICES		**813,303.00**	**271,101.00**	**542,202.00**		
OFFICE OF THE MUNICIPAL CIVIL REGISTRAR						
Registration Officer II						
Personal Services		**April 1, 2026 to September 30, 2026**				
Salaries & Wages - Regular	50101010	299,898.00	99,966.00	199,932.00		
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00		
Administrative Aide III (Utility Worker II)						
Personal Services		**April 1, 2026 to September 30, 2026**				
Salaries & Wages - Regular	50101010	128,403.00	42,801.00	85,602.00		
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00		
TOTAL PERSONAL SERVICES		**464,301.00**	**154,767.00**	**309,534.00**		
OFFICE OF THE MUNICIPAL BUDGET OFFICER						
Administrative Officer IV (Budget Officer II)						
Personal Services		**April 1, 2026 to September 30, 2026**				
Salaries & Wages - Regular	50101010	325,683.00	108,561.00	217,122.00		
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00		
TOTAL PERSONAL SERVICES		**343,683.00**	**114,561.00**	**229,122.00**		
Capital Outlay						
Filing Cabinet		130,000.00	80,000.00	50,000.00		
TOTAL CO		**130,000.00**	**80,000.00**	**50,000.00**		
OFFICE OF THE MUNICIPAL ACCOUNTANT						
Administrative Officer IV(Management & Audit Analyst II)						
Personal Services		**April 1, 2026 to September 30, 2026**				
Salaries & Wages - Regular	50101010	325,683.00	108,561.00	217,122.00		
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00		
TOTAL PERSONAL SERVICES		**343,683.00**	**114,561.00**	**229,122.00**		

Particulars (1)	Account Code	Appropriation	Amount Withheld for Further Disbursements	Savings	Account Classification (2)	Amount (3)
OFFICE OF THE MUNICIPAL TREASURER						
Municipal Government Department Head I (Municipal Treasurer)						
Personal Services		**April 1, 2026 to September 30, 2026**				
Salaries & Wages - Regular	50101010	795,303.00	265,101.00	530,202.00		
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00		
TOTAL PERSONAL SERVICES		**813,303.00**	**271,101.00**	**542,202.00**		
OFFICE OF THE MUNICIPAL ASSESSOR						
Administrative Aide VI (Data Entry Machine Operator I)						
Personal Services		**April 1, 2026 to September 30, 2026**				
Salaries & Wages - Regular	50101010	153,549.00	51,183.00	102,366.00		
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00		
TOTAL PERSONAL SERVICES		**171,549.00**	**57,183.00**	**114,366.00**		
OFFICE OF THE MUNICIPAL SOCIAL WELFARE DEVELOPMENT OFFICER						
Social Welfare Officer II						
Personal Services		**April 1, 2026 to September 30, 2026**				
Salaries & Wages - Regular	50101010	325,683.00	108,561.00	217,122.00		
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00		
TOTAL PERSONAL SERVICES		**343,683.00**	**114,561.00**	**229,122.00**		
OFFICE OF THE MUNICIPAL HEALTH OFFICER						
Municipal Govt. Assistant Dept. Head (Assistant Municipal Health Officer)						
Personal Services		**April 1, 2026 to September 30, 2026**				
Salaries & Wages - Regular	50101010	703,458.00	234,486.00	468,972.00		
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00		
Representation Allowance	50102020	48,600.00	16,200.00	32,400.00		
Transportation Allowance	50102030	48,600.00	16,200.00	32,400.00		
Medical Technology III						
Personal Services		**April 1 -30, 2026**				
Salaries & Wages - Regular	50101010	466,488.00	414,656.00	51,832.00		
Personnel Economic Relief Allowance	50102010	18,000.00	16,000.00	2,000.00		
TOTAL PERSONAL SERVICES		**1,303,146.00**	**703,542.00**	**599,604.00**		

Particulars (1)	Account Code	Appropriation	Amount Withheld for Further Disbursements	Savings	Account Classification (2)	Amount (3)
OFFICE OF THE MUNICIPAL ENGINEER						
Engineer II						
Personal Services		**April 1, 2026 to September 30, 2026**				
Salaries & Wages - Regular	50101010	352,836.00	117,612.00	235,224.00		
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00		
Engineering Aide						
Personal Services		**April 1, 2026 to September 30, 2026**				
Salaries & Wages - Regular	50101010	136,350.00	45,450.00	90,900.00		
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00		
Administrative Aide IV (Clerk II)						
Personal Services		**April 1, 2026 to September 30, 2026**				
Salaries & Wages - Regular	50101010	136,350.00	45,450.00	90,900.00		
Personnel Economic Relief Allowance	50102010	18,000.00	6,000.00	12,000.00		
TOTAL PERSONAL SERVICES		**679,536.00**	**226,512.00**	**453,024.00**		
OFFICE OF THE MUNICIPAL AGRICULTURIST						
Municipal Government Department Head I (Municipal Agriculturist)						
Personal Services		**July 1, 2026 to August 31, 2026**				
Salaries & Wages - Regular	50101010	1,093,860.00	911,550.00	182,310.00		
Personnel Economic Relief Allowance	50102010	24,000.00	20,000.00	4,000.00		
Representation Allowance	50102020	91,800.00	76,500.00	15,300.00		
Transportation Allowance	50102030	91,800.00	76,500.00	15,300.00		
Senior Cooperative Development Specialist						
Personal Services		**April 1, 2026 to May 31, 2026**				
Salaries & Wages - Regular	50101010	415,566.00	323,218.00	92,348.00		
Personnel Economic Relief Allowance	50102010	18,000.00	14,000.00	4,000.00		
TOTAL PERSONAL SERVICES		**1,735,026.00**	**1,421,768.00**	**313,258.00**		
MOOE						
OMOE	50299990	100,000.00	-	100,000.00		
TOTAL MOOE		**100,000.00**	**-**	**100,000.00**		
4.0 Realignment						
5.0 Unappropriated Surplus						
TOTAL						**4,983,541.00**

We hereby certify the availability of funds which remain free of any obligations or encumbrances.

This is to certify further the above positions were not filled up on the period they declared and unutilized.

Certified Correct:

RINZ R. CUADRA
Acting Municipal Treasurer

HAZEL GRACE T. ELLACER
Municipal Accountant

LBP Form No. 8

STATEMENT OF FUNDING SOURCES
SUPPLEMENTAL BUDGET NO. 2
FY. 2026

MUNICIPALITY OF SAN MIGUEL
GENERAL FUND

Particular (1)	Account Classification (2)	Amount (3)
1.0 New Revenue Source Tax Revenue		
2.0 Actual Collection in Excess of the Estimated Income		
3.0 Savings Savings from different offices FY 2026 Personal Services - 4,833,541.00 Other Maint. & Operating Exps. - 100,000.00 Capital Outlay - 50,000.00		**4,983,541.00**
4.0 Realignment		
5.0 Reversion		
Total Estimated Income		**4,983,541.00**

We hereby certify the availability of funds which remain free of any obligations or encumbrances.
This is to certify further the above positions were not filled up on the period they declared and unutilized.

Certified Correct:

RINZ R. CUADRA
Acting Municipal Treasurer

HAZEL GRACE B. ELLACER, CPA
Municipal Accountant

LBP Form No. 9

STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2026
SUPPLEMENTAL BUDGET NO. 2
SAN MIGUEL

Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Objects of Expenditure (4)	Account Code (5)	Amount (6)
Office of the MAYOR	**Personal Services**				
	To Appropriate the appropriation of Other Personnel Benefits (Monetization)	1000-000-3-1-01-001-000	Other Personnel Benefits (Monetization)	5-01-04-990	224,783.00
	To Appropriate the appropriation the appropriation of salary		Salaries	5-01-01-010	138,522.00
	To Appropriate the appropriation the appropriation of PERA		PERA	5-01-02-010	6,000.00
	To Appropriate the appropriation the appropriation of Productivity		Prodcutivity	5-01-02-080	1,500.00
	To Appropriate the appropriation the appropriation of Cash Gift		Cash Gift	5-01-02-150	1,500.00
	To Appropriate the appropriation the appropriation of ret.& life insurance		Ret.& Life Ins.	5-01-03-010	16,622.64
	ToAppropriate the appropriation the appropriation of Pag-ibig		Pag-ibig Cont.	5-01-03-020	2,770.44
	To Appropriate the appropriation the appropriation of PhilHealth		PhilHealth Cont.	5-01-03-030	3,463.05
	To Appropriate the appropriation the appropriation of Employee Compensation Insurance		Employee Compensation Ins.	5-01-03-040	300.00
	Total Personal Services				**395,461.13**
	Maintenance & Other Operating Expenses				
	To augment the appropriation of Fuel, Oil & Lubricant	1000-000-3-1-01-001-000	Fuel,Oil & Lubricant	5-02-03-090	500,000.00
	To augment the appropriation of Repair & Maint.-Machinery Equipment		Rep.& Maint.-Machinery Equipt.	5-02-13-050	50,000.00
	To augment the appropriation of Other Maint.& Operating Expenses		Other Maint.& Operating Exps.	5-02-99-990	1,673,520.20
	Total Maintenance & Other Operating Expenses				**2,223,520.20**
	TOTAL				**2,618,981.33**
Office of the Vice-Mayor	**Maintenance & Other Operating Expenses**				
	To augment the appropriation of Other Maint.& Operating Expenses	1000-000-3-1-02-001-000	Other Maint.& Operating Exps.	5-02-99-990	148,417.00
	Total Maintenance & Other Operating Expenses				**148,417.00**
	TOTAL				**148,417.00**
Office of the Sangguniang Bayan	**Capital Outlay**				
	To augment the appropriation of Office Equipment (Aircon)	1000-000-3-1-03-000-001	Office Equipt.	1-07-05-020	147,000.00
	Total Capital Outlay				**147,000.00**
	TOTAL				**147,000.00**
Office of the SB Secretary	**Maintenance & Other Operating Expenses**				
	To augment the appropriation of Other Maint.& Operating Expenses	1000-000-3-1-04-001-000	Other Maint.& Operating Exps.	5-02-99-990	320,000.00
	Total Maintenance & Other Operating Expenses				**320,000.00**
	TOTAL				**320,000.00**

Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Objects of Expenditure (4)	Account Code (5)	Amount (6)
Office of the Municipal Administrator	**Maintenance & Other Operating Expenses** To augment the appropriation of Other Maint.& Operating Expenses	1000-000-3-2-01-001-000	Other Maint.& Operating Exps.	5-02-99-990	300,000.00
	Total Maintenance & Other Operating Expenses				**300,000.00**
	TOTAL				**300,000.00**
Office of the MPDC	**Maintenance & Other Operating Expenses** To augment the appropriation of Other Maint.& Operating Expenses	1000-000-3-1-09-001-000	Other Maint.& Operating Exps.	5-02-99-990	100,000.00
	Total Maintenance & Other Operating Expenses				**100,000.00**
	TOTAL				**100,000.00**
Office of the Mun. Local Civil Registrar	**Maintenance & Other Operating Expenses** To augment the appropriation of Other Supplies	1000-000-3-1-12-001-000	Other Supplies Material Exps.	5-02-03-990	50,000.00
	To augment the appropriation of Other Maint.& Operating Expenses		Other Maint.& Operating Exps.	5-02-99-990	50,000.00
	Total Maintenance & Other Operating Expenses				**100,000.00**
	TOTAL				**100,000.00**
Office of the Municipal Budget	**Maintenance & Other Operating Expenses** To augment the appropriation of Other Supplies	1000-000-3-1-08-000-001	Other Supplies Material Exps.	5-02-03-990	50,000.00
	Total Maintenance & Other Operating Expenses				**50,000.00**
	TOTAL				**50,000.00**
Office of the Municipal Accounting	**Maintenance & Other Operating Expenses** To augment the appropriation of Other Maint.& Operating Expenses	1000-000-3-1-07-001-000	Other Maint.& Operating Exps.	5-02-99-990	60,000.00
	Total Maintenance & Other Operating Expenses				**60,000.00**
	TOTAL				**60,000.00**
Office of the Municipal Treasurer	**Maintenance & Other Operating Expenses** To augment the appropriation of Other Supplies	1000-000-3-1-05-001-000	Other Supplies Material Exps.	5-02-03-990	34,000.00
	To augment the appropriation of Other Maint.& Operating Expenses		Other Maint.& Operating Exps.	5-02-99-990	100,000.00
	Total Maintenance & Other Operating Expenses				**134,000.00**
	TOTAL				**134,000.00**
Office of the MDRRM	**Maintenance & Other Operating Expenses** To augment the appropriation of Other Supplies	9000-000-3-3-01-000-001	Other Supplies Material Exps.	5-02-03-990	100,000.00
	Total Maintenance & Other Operating Expenses				**100,000.00**
	TOTAL				**100,000.00**
Office of the Municipal Health	**Maintenance & Other Operating Expenses** To augment the appropriation of Other Maint.& Operating Expenses	3000-000-3-1-11-001-000	Other Maint.& Operating Exps.	5-02-99-990	150,000.00
	Total Maintenance & Other Operating Expenses				**150,000.00**
	TOTAL				**150,000.00**
Office of the MSWD	**Maintenance & Other Operating Expenses** To augment the appropriation of Other Maint.& Operating Expenses	3000-000-3-2-05-001-000	Other Maint.& Operating Exps.	5-02-99-990	100,000.00
	Total Maintenance & Other Operating Expenses				**100,000.00**
	TOTAL				**100,000.00**

Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Objects of Expenditure (4)	Account Code (5)	Amount (6)
Office of the Municipal Agriculture	**Capital Outlay** To augment the appropriation of Motor Vehicle (2 wheels)	8000-000-3-2-03-000-001	Motor Vehicle	1-07-06-010	100,000.00
	Total Capital Outlay				**100,000.00**
	TOTAL				**100,000.00**
Office of the Municipal Cooperative Development	**Personal Services** To Appropriate the appropriation the appropriation of salary	8000-000-3-3-02-001-000	Salaries	5-01-01-010	265,101.00
	To Appropriate the appropriation the appropriation of PERA		PERA	5-01-02-010	6,000.00
	To Appropriate the appropriation the appropriation of Productivity		Prodcutivity	5-01-02-080	1,500.00
	To Appropriate the appropriation the appropriation of Cash Gift		Cash Gift	5-01-02-150	1,500.00
	To Appropriate the appropriation the appropriation of ret.& life insurance		Ret.& Life Ins.	5-01-03-010	31,812.12
	ToAppropriate the appropriation the appropriation of Pag-ibig		Pag-ibig Cont.	5-01-03-020	5,302.02
	To Appropriate the appropriation the appropriation of PhilHealth		PhilHealth Cont.	5-01-03-030	6,627.53
	To Appropriate the appropriation the appropriation of Employee Compensation Insurance		Employee Compensation Ins.	5-01-03-040	300.00
	Total Personal Services				**318,142.67**
Office of the Municipal Engineer	**Maintenance & Other Operating Expenses** To augment the appropriation of Other Maint.& Operating Expenses	8000-000-3-1-10-001-000	Other Maint.& Operating Exps.	5-02-99-990	237,000.00
	Total Maintenance & Other Operating Expenses				**237,000.00**
	TOTAL				**237,000.00**
Total Supplemental Appropriation					**4,983,541.00**

Prepared:

LUZVIMINDA G. SAGOSOY
Municipal Budget Officer

Approved:

MICHAEL T. CORILLA
Municipal Mayor

LBP Form No.4

Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets FY 2026
LGU: SAN MIGUEL SURIGAO DEL SUR

Department: Office of the Mayor

Mandate: 1. Exercise general supervision and control over all programs, projects, services, and activities of the LGU
2. Enforce all Laws and Ordinances relative the governance of the LGU and exercise of the appropriate corporate powers.
3. Implement all aproved policies, programs, projects, resources and revenues.
4. Promotion of Health and Safety of the Public and protection of the environment.

Vision: "A Healthy, Safety, Peaceful, God Fearing Community, and Productive Economy without Sacrificing the Environment".

Mission: To deliver efficient and effective basic service that will enhance unity and cooperation among in constituent in promoting healthy, safety, peaceful environment, and productive economy.

Organizational Outcome:

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-1-01-001-000	Executive Governance Program	Executive Governance Services						
	General Administration and Support Services	Hiring of Youth Development Officer III	Youth Development Officer III hired to provide Youth Development Services	1 Youth Development Officer III hired	170,678.13			170,678.13
		Monetization of Leave Credit	Qualified employees *paid monetized* leave credit	2 qualified employees *paid*	224,783.00			224,783.00
		Procure of Fuel and Oil	Fuel and Oil provided for official vehicles and equipment	100% of fuel and oil requirements provided		500,000.00		500,000.00
		Repair and Maintenance of Machinery Equipment	Fire Truck maintained in good and serviceable condition	1 Fire Track repaired and maintained		50,000.00		50,000.00
		Hiring / Renewal of Job Order workers	Job Order workers hired/renewed to support various office operation	Job Order workers hired / renewed		1,673,520.20		1,673,520.20
TOTAL					**395,461.13**	**2,223,520.20**		**2,618,981.33**

LBP Form No.4

Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets FY 2026
LGU: SAN MIGUEL SURIGAO DEL SUR

Department: Office of the Vice - Mayor

Mandate: The Local Government Code of 1991, provides that the Municipal Vice Mayor shall exercise an executive and administrative powers in the Legislative Department being the regular presiding officer of the Sangguniang Bayan, sign all warrants drawn on the Municipal Treasury for all expenditures appropriated for the operation of this Office and the Sanggunian as a whole and appoints its officers and employees. In effect, there is now a separation of power between the Local Chief Executive and the Local Sanggunian.

Vision: The Vice Mayor's Office of San Miguel imploring aid of Divine Providence, is committed to improve and preserve the quality of life of San Miguelnon's through efficient and effective provision of services which draw strength and focus quality local legislations through transparent and inclusive governance. It shall foster the optimum utilization or resources, promote technologies and invest on human resource where its supreme objective is the general welfare of the San Miguelnon.

Mission: To provide leadership and direction to the Sangguniang Bayan of San Miguel, spearhead and support the passage of ordinances, resolutions and other programs that are intricately crafted to fit the needs of the Municipality and geared towards an efficient and effective administration of the Municipality and to continously assist the Sangguniang Bayan in carrying out its duties and functions which will uplift the lives of the constituents locally and internationally through active engagements of highly professional and politically-matured Sangguniang Bayan Members and other stakeholders.

Organizational Outcome: Passage of Legislative Measures that are responsive to the needs of San Miguelnon supported by Executive Development thrust for better and safer San Miguel.

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-1-02-001-000	Legislative Program	Legislative Services						
	Legislative Administration and Support Services	Hiring / Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	Job Order workers hired / renewed		148,417.00		148,417.00
TOTAL						**148,417.00**		**148,417.00**

Department: Office of the Sangguniang Bayan

Mandate: Enact Ordinances, Approve resolution and appropriate funds for the welfare of the LGU and its inhabitants.
Approve ordinances and pass resolutions necessary for an efficient and effective Local Government.
Approve Annual and Supplemental Budgets of the LGU

Vision: An effective, efficient honest & sincere legislative body in the formulation of policies, Ordinance & passage of resolution that promotes good Local Governance.

Mission: To Legislate ordinances, resolutions & policies efficiently & effectively for the good public service.

Organizational Outcome: Sound, efficient, effective & sincere & honest legislative body.

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
1000-000-3-1-03-000-001	Legislative Program	Legislative Services						
	Legislative Administration and Support Services	Purchase of Airconditioning Unit	Airconditioning unit procured and installed	Two (2) units purchase and installed			147,000.00	147,000.00
TOTAL							**147,000.00**	**147,000.00**

LBP Form No.4

Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets FY 2026

LGU: SAN MIGUEL SURIGAO DEL SUR

Department: Office of the SB Secretary

Mandate: To provide administrative support and assistance to the SB in the performance on its duties and responsibilities as law making body.

Vision: Effective, Efficient and result-oriented legislative secretariat to the legislators of the Municipality of San Miguel.

Mission: To provide the lawmaking activities in the legislative body with adequate and capable staff support.
To serve as channel in the facility of official actions of the Municipal legislators towards the end that the general public as well as concerned officers and other concerned parties have been equipped with pertinent documents or information that may emanate from official legislative undertaking. Act as custodian in the safekeeping of legislators records and documents, resolutions & Ordinance copies and in the use of the Official seal of Sangguniang Bayan (SB) and enhance SB personnel with lasting capabilities and competence by developing to the fullest their potential in order to be at par with the challenge being offered to the Office by dynamic legislative processes.

Organizational Outcome: Attending sessions and meetings of the Sangguniang Bayan and recording the proceedings thereto preparing and authenticating the minutes thereof and compiling adopted resolution and enacted ordinances.

AIP Ref. Code 1	Program/Project/ Activity Description 2	Major Final Output 3	Performance/ Output Indicator 4	Target for the Budget Year 5	Proposed Budget for the Budget Year			
					PS 6	MOOE 7	CO 8	TOTAL 9
1000-000-3-1-04-001-000	Legislative Secretariat Program	Legislative Secretariat services						
	Legislative Secretariat and Support Services	Hiring / Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	Job Order workers hired / renewed		320,000.00		320,000.00
TOTAL						**320,000.00**		**320,000.00**

Department: Municipal Administrator

Mandate: Coordinate, Lead & direct the Department Heads, Officers & employees in the administration of the Municipality in accordance with the approved & established policies of the Mayor & Sangguniang Bayan. Shall be responsible to the Mayor & Sangguniang Bayan for the general control & Management of the general administration & affairs of the Municipality.

Vision: " A center to exellence in Organization Management".

Mission: To establish a sound & functional Organization management by Objctive System.

Organizational Outcome: Quality, Sound, Efficient & effective delivery of services.

AIP Ref. Code 1	Program/Project/ Activity Description 2	Major Final Output 3	Performance/ Output Indicator 4	Target for the Budget Year 5	Proposed Budget for the Budget Year			
					PS 6	MOOE 7	CO 8	TOTAL 9
1000-000-3-2-01-001-000	Management and Administration Program	Management and Administrative services						
	General Administration and Support Services	Hiring / Renewal of Job Order Workers	Job Order workers hired/renewed to support and various office operation	Job Order workers hired / renewed		300,000.00		300,000.00
TOTAL						**300,000.00**		**300,000.00**

LBP Form No.4

Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets FY 2026

LGU: SAN MIGUEL SURIGAO DEL SUR

Department: **Municipal Planning & Development Office**

Mandate: Formulate, integrate economic, social physical and other development plans & policies for consideration of the Local Development Council.
Monitor and evaluate the implementation of the different Programs, Projects and Activities in the Local Government Unit concerned in accordance with the approved Development Plan.

Vision: To Provide framework for change which lay-out the action that have to done in order to achieve sustainable Local Government.

Mission: To up-date socio-economic data and to formulate Multi-year Development Plan.

Organizational Outcome: Sound Planning and Development Management Effected.

AIP Ref. Code 1	Program/Project/ Activity Description 2	Major Final Output 3	Performance/ Output Indicator 4	Target for the Budget Year 5	Proposed Budget for the Budget Year			
					PS 6	MOOE 7	CO 8	TOTAL 9
1000-000-3-1-09-001-000	Planning, Monetoring and Evaluation Program	Planning, Monetoring and Evaluation services						
	Administrative and Support Services	Hiring / Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	Job Order workers hired / renewed		100,000.00		100,000.00
TOTAL						**100,000.00**		**100,000.00**

Department: **Local Civil Registrar**

Mandate: Responsible for the implementation of the Civil Registry Law, the civil code and other rules & regulations and formulate civil registry programs and projects for the Local Government Unit.

Vision: The Civil Registry Office is a customer friendly office that provides the quality civil registration services attuned to global demands.

Mission: Promotes and instutionalizes effective civil registration system and delivers quality civil registration services irrespective of creed, class and culture pursuant to civil registration laws.

Organizational Outcome:

AIP Ref. Code 1	Program/Project/ Activity Description 2	Major Final Output 3	Performance/ Output Indicator 4	Target for the Budget Year 5	Proposed Budget for the Budget Year			
					PS 6	MOOE 7	CO 8	TOTAL 9
1000-000-3-1-12-001-000	Local Civil Registration Program	Local Civil Registration services						
	Administrative and Support Services	Purchase of Laptop	Laptop procured to support office operation	1 unit laptop procured		50,000.00		50,000.00
		Hiring / Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	Job Order workers hired / renewed		50,000.00		50,000.00
TOTAL						**100,000.00**		**100,000.00**

LBP Form No.4

Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets FY 2026
LGU: SAN MIGUEL SURIGAO DEL SUR

Department: **Municipal Budget Office**
Mandate: Review and consolidate budget proposals of different departments and offices of the LGU.
Assist the LCE in the preparation of the Annual and Supplemental Budgets.
Study and evaluate budgetary implications of proposed legislation and submit comments and recommendations thereon.
Acts as member of the Local Finance Committee.
Vision: Become Leading office of the LGU in the efficient, effectives & economical utilization of resources & serve the client w/ utmost integrity, sincerity & honesty.
Mission: To implement budgeting policies, rules & other fiscal related issuances that will lead to good governance.
Organizational Outcome: Sound efficient, effective & economical fiscal management & utilization of resources.

AIP Ref. Code 1	Program/Project/ Activity Description 2	Major Final Output 3	Performance/ Output Indicator 4	Target for the Budget Year 5	Proposed Budget for the Budget Year			
					PS 6	MOOE 7	CO 8	TOTAL 9
1000-000-3-1-08-000-001	Budget Management Program	Budget Management services						
	Administrative and Support Services	Purchase of CPU	CPU procured to support office operation	1 Unit purchased		30,000.00		30,000.00
		Purchase of Sound System	Sound System procured for Budget planning/ budgeting	1 Unit purchased		20,000.00		20,000.00
TOTAL						**50,000.00**		**50,000.00**

Department: **Office of the Municipal Accountant**
Mandate: Take charge of both the accounting and internal audit services of LGU.
Review supporting documents before prepeation of vouchers to determined completeness of requirements.
Prepare and submit financial statement to the LCE and Sanggunniang concerned.
Vision: To maintain an effective organization with systematic accounting and pre auditing procedures of financial operation as mandated to the office
Mission: Maintain an effective and systematic internal audit procedures on all financial operation as well as keep updated financial record books; Formulate and implement uniform accounting procedures for compliance by the the employees; Implement new Government Accounting System (NGAS) as prescribed by the commission on audit; Conduct Pre-audit procedure of all financial claims of barangay and prepared its financial statement Apprise the Sanggunuang Panglungsod and the other Local Government Official on the financial condition; Certify the availability of Budgetary allotment to which expenditures and obligation are properly charged; Prepared and Submit Financial statement to the Commission on Audit, the Mayor and Sangguniang.
Organizational Outcome: Sound, efficient & economical fiscal management & utilization of resources.

AIP Ref. Code 1	Program/Project/ Activity Description 2	Major Final Output 3	Performance/ Output Indicator 4	Target for the Budget Year 5	Proposed Budget for the Budget Year			
					PS 6	MOOE 7	CO 8	TOTAL 9
1000-000-3-1-07-001-000	Financial accounting and reporting programs	Accounting and reporting services						
	Administrative and Support Services	Hiring / Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	2 Job Order workers hired / renewed		60,000.00		60,000.00
TOTAL						**60,000.00**		**60,000.00**

LBP Form No.4

Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets FY 2026
LGU: SAN MIGUEL SURIGAO DEL SUR

Department: Office of the Municipal Treasurer
Mandate: To collect right taxes, fees and charges efficiently from private, commercial and industrial establishment within the jurisdiction of the LGU concerned in relation to the implementation of tax.
Inspect private, commercial and industrial establishments within the jurisdiction of LGU.
The treasurer shall take charge of the treasury office, perform the duties provided for under Book II of the LGC.
Take custody and exercise proper management of funds of the LGU concerned.
Submit to the LCE certified statement of income and expenditures for budget preparation purposes.
Vision: The Municipal Treasurer's Office promotes financial stability and growth in the Municipality of San Miguel, Surigao del Sur.
To ensure effective delivery of services to clients with utmost sincerity, integrity and honesty.
Mission: Maintain and update the tax information system of the Office. Implement Local Tax Ordinances and Other Revenue measures in the collection of taxes.
Organizational Outcome: Financial Stability of the Agency.

AIP Ref. Code 1	Program/Project/ Activity Description 2	Major Final Output 3	Performance/ Output Indicator 4	Target for the Budget Year 5	Proposed Budget for the Budget Year			
					PS 6	MOOE 7	CO 8	TOTAL 9
1000-000-3-1-05-001-000	Treasury Operations Program	Treasury Operations services						
	Administrative and Support Services	Rental of ECPAC System	ECPAC system utilized to facilitate the preparation of report	100% of required reports prepared and submitted on time		34,000.00		34,000.00
		Hiring / Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	3 Job Order workers hired / renewed		100,000.00		100,000.00
TOTAL						**134,000.00**		**134,000.00**

Department: Municipal Health Office
Mandate: To safeguard the health of our community thru holistic approach with child friendly environment and continue strengthening a healthy lifestyle geared towards positive attitudes for healthy living.
Formulate and implement policies, plans, programs and projects to promote the health of the people in the LGU concerned.
Information campaign and render health intelligence services
Vision: A competent and dedicated health worker thru a sustainable quality health services empowered community to obtain a quality life of San Miguelnons.
Mission: To provide accessible & affordable quality health services to the poor and differently able individuals through a committed health providers and support LGU by the end of 2020.
Organizational Outcome: Health Services Provided.

AIP Ref. Code 1	Program/Project/ Activity Description 2	Major Final Output 3	Performance/ Output Indicator 4	Target for the Budget Year 5	Proposed Budget for the Budget Year			
					PS 6	MOOE 7	CO 8	TOTAL 9
3000-000-3-1-11-001-000-000	Health Services Program	Health Improvement services						
	Administrative and Support Services	Hiring / Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	4 Job Order workers hired / renewed		150,000.00		150,000.00
TOTAL						**150,000.00**		**150,000.00**

LBP Form No.4

Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets FY 2026
LGU: SAN MIGUEL SURIGAO DEL SUR

Department Municipal Social Welfare & Development Office

Mandate: The Municipal Social Welfare & Development Office (MSWDO) as mandated by the Local Government Code of 1991 shall perform the following services:

1. Identify the basic needs of the needy, the disadvantaged and the impoverished and develop and implement appropriate measures to alleviate their problems and improve their living conditions;
2. Provide relief and appropriate crisis intervention for victims of abuse and exploitation and recommend appropriate measures to deter further abuse and exploitation;
3. Assist the Mayor in implementing the Barangay Program for the total development and protection of children up six (6) years of age;
4. Facilitate the implementation of Welfare Programs for the disabled (PWD), the elderly, and victims of drug addiction, the rehabilitation of prisoners and parolees, the prevention of juvenile deliquency and such other activities which would eliminate or minimize the ill-effects of poverty;
5. Initiate and support youth welfare programs that will enhance the role of the youth in nation-building;
6. Coordinate with Government agencies and NGOs which have for their purpose the promotion and protection of all needy, disadvantaged, underprivileged or impoverished groups or individuals, particularly those identified to be vulnerable and high-risk to exploitation, abuse and neglect;
7. Be in the frontline of service delivery particularly those concerning immediate relief and assistance during and in the aftermath of man-made and natural disaster and calamities;
8. Recommend to the Sangguniang and advise the Mayor, as the case may be, on all other matters related to social welfare and development services which will improve the livelihood and living conditions of the inhabitants; and
9. Exercise such other powers and perform such other duties and function as may prescribed by law or ordinance.

Vision: A fully functional LSWDO that delivers social protection programs and services that promotes rights of the marginalized individuals, families, groups and communities towards empowerment and improved quality of life.

Mission: To deliver necessary Social Welfare and Social Protection Programs and Services that promote the rights of the marginalized, families, groups and communities that will empower them and improve their quality of life.
To mobilized and encouraged participation of different people's organization representing the different sectors for the coordinated delivery of services.
To develop policies, programs, and services for a fully functional services.

Organizational Outcome: Improved the quality of life and promote social functioning.

AIP Ref. Code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year			
					PS	MOOE	CO	TOTAL
1	2	3	4	5	6	7	8	9
3000-000-3-2-05-001-000-001	Social and Welfare Development Program	Social Welfare and Development services						
	Administrative and Support Services	Hiring / Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	3 Job Order workers hired / renewed		100,000.00		100,000.00
TOTAL						**100,000.00**		**100,000.00**

LBP Form No.4

Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets FY 2026
LGU: SAN MIGUEL SURIGAO DEL SUR

Department: Municipal Agriculture Office
Mandate: Delivery of basic agricultural and support services
Vision: A leading producers of agricultural products in Surigao del Sur
Mission: Effective and Efficient Delivery of Basic Services through responsible and appropriate programs & technologies
Organizational Outcome:

AIP Ref. Code 1	Program/Project/ Activity Description 2	Major Final Output 3	Performance/ Output Indicator 4	Target for the Budget Year 5	Proposed Budget for the Budget Year			
					PS 6	MOOE 7	CO 8	TOTAL 9
8000-000-3-2-03-000-001	Agricultural Production Program	Agricultural Production services						
	Administrative and Support Services	Purchase of motor vehicle (2 wheel)	Motorcycle procured for official municipal use	1 unit purchase			100,000.00	100,000.00
TOTAL							**100,000.00**	**100,000.00**

Department: Office of the Municipal Engineer
Mandate: Administer, coordinate, supervise and control the construction, maintenance, improvement and repair of roads, bridges and other engineering and public works project of the LGU concerned.
Provide engineering services to the LGU concerned, including technical investigation and survey, engineering designs feasibility studies and project management.
Regulate and secure compliance with existing policies in infrastracture development and public works.
Act as the Local Building Official
Exercise other powers and performance of such other duties and functions as may be prescribed by law or ordinance.
Vision: Services as the implementing ARM OF THE LGU in the quality, effective & efficient delivery and implementation of infrastructure projects.
Mission: To implement Programs, Projects and activities of the Local Government Unit as per approved Annual Investment Plan (AIP).
To implement Projects funded by National Governance Agencies.
To ensure projects are implemented in accordance with approved plans and specifications.
Strict and impartial enforcement of the provisions of Building Code, and its IRR as well as circulars, memoranda, opinions and decisions/orders issued pursuant thereto;

Organizational Outcome: Efficient, Effective and Engineering Management Practice and Utilization of resources.

AIP Ref.Code 1	Program/Project/ Activity Description 2	Major Final Output 3	Performance/ Output Indicator 4	Target for the Budget Year 5	Proposed Budget for the Year			
					PS 6	MOOE 7	CO 8	TOTAL 9
8000-000-3-1-10-001-000	**Egineering & Infrastructure Management Program**	Egineering & Infrastructure Management Services						
	Administrative and Support Services	Hiring / Renewal of Job Order Workers	Job Order workers hired/renewed to support various office operation	3 Job Order workers hired / renewed		137,000.00		137,000.00
		Support to Mindanao Inclusive Agricultural Development Project	LGU support provided to MIADP implementation	100% approved LGU support provided		100,000.00		100,000.00
TOTAL						**237,000.00**		**237,000.00**

LBP Form No.4

Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets FY 2026
LGU: SAN MIGUEL SURIGAO DEL SUR

Department: MDRRMO

Mandate: Development of policies, plans and the implementation of actions and measures; including good governance, risk assessment and early warning, knowledge building and awareness rasing.

Vision: Safer, adaptive and disaster resilient (Filipino) communities toward sustainable development.

Mission: 1. To ensure that all Disaster Risk Reduction Programs, Projects and Activities should be eimplemented in building, a resilient communities to disaster including climate change.
2. To adopt a Disaster Risk Reduction and Management Approach that is Holistic, Comprehensive, Integrated and Pro-Active in lessening the socio-economic and environmental impacts of disaster including climate change and promotes involvement and participation of all sectors and stakeholders concerned.
3. To develop, promote and implement a comprehensive MDRRM Plan that aims to strengthen the capacity of LGU together with the stakeholders to build disaster resilient communities.

Organizational Outcome: Avoid Hazards and mitigate their potential impacts by reducing vulnerabilities, exposure and enhancing capacities of community; established and strenthen capacities of communities to anticipate, cope and recover from negative impacts and emergency occurences and disaster; provide life preservation and meet the basic needs of affected population based on acceptance standards during or immediately after disaster; restore and improve facilities, livelihood and living conditions and organizational capacities of affected commnunites and reduce disaster risk in accordance with the "build back better principle".

AIP Ref. Code 1	Program/Project/ Activity Description 2	Major Final Output 3	Performance/ Output Indicator 4	Target for the Budget Year 5	Proposed Budget for the Budget Year			
					PS 6	MOOE 7	CO 8	TOTAL 9
8000-000-3-3-01-000-001	Disaster Risk Reduction Management Program	Disaster Risk Reduction Management Services						
	Installation of Bid Bulletin Board	Functional physical Bid Bulletin Board installed	Bid bulletin board installed for Bids and Awards committee for posting procurement related notices and arrangements	3 Bid bulletin board installed and maintained		100,000.00		100,000.00
TOTAL						**100,000.00**		**100,000.00**

Department: Municipal Cooperatives Development Office

Mandate: To take charge of the development of cooperatives in the municipality and provide technical assistance and support in the organization, promotion, development, and strengthening of cooperatives.

Vision: A progressive and empowered cooperative sector contributing to inclusive economic growth, sustainable livelihood, employment generation, and improved quality of life of the people of the Municipality.

Mission: To promote, organize, develop, and strengthen cooperatives through technical assistance, capacity-building, linkages, and support services for sustainable community and socio-economic development.

Organizational Outcome: Strengthened, sustainable, and empowered cooperatives contributing to increased livelihood opportunities, employment generation, poverty reduction, and inclusive socio-economic development in the municipality.

AIP Ref.Code 1	Program/Project/ Activity Description 2	Major Final Output 3	Performance/ Output Indicator 4	Target for the Budget Year 5	Proposed Budget for the Year			
					PS 6	MOOE 7	CO 8	TOTAL 9
8000-000-3-1-10-001-000-000	Cooperatives Development Program	Cooperatives Development services						
	Administrative and Support Services	Hiring of Municipal Cooperatives Development Officer	Municipal Cooperatives Development Officer hired to provide cooperative development and support services	1 Municipal Cooperatives Development Officer hired	318,142.67			318,142.67
TOTAL					**318,142.67**			**318,142.67**

Republic of the Philippines
Province of Surigao del Sur
Municipality of San Miguel

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Office of the Sangguniang Bayan

(Twenty Second Sanggunian of the Municipality of San Miguel)

EXCERPTS FROM THE MINUTES OF THE 32ND REGULAR SESSION OF THE SANGGUNIANG BAYAN OF SAN MIGUEL, SURIGAO DEL SUR, HELD ON SEPTEMBER 28, 2026 AT THE SESSION HALL.

Present:	Honorable Alfeo G. Perez, Jr.	-	-Vice Mayor (Presiding Officer)
	Honorable Celso B. Bangoy	-	-SB Member
	Honorable Milva C. Yu	-	-SB Member
	Honorable Ruth C. Guinsod	-	-SB Member
	Honorable Rebecca R. Gascon	-	-SB Member
	Honorable Dominador M. Empedrad, Jr.	-	-SB Member
	Honorable Alfcris Reztan S. Perez	-	-SB Member
	Honorable Julieto C. Lobaton, Jr.	-	-SB Member
	Ex-Officio Members		
	Honorable Gladys Mae C. Cubero	-	-ABC President
	Honorable Rico H. Maca	-	-IPM Representative
	Honorable Lejohn H. Elizalde	-	-SKF President
Absent:	Honorable Fidilreto G. Nazi	-	-SB Member

ORDINANCE NO. 83
Series of 2026

AN ORDINANCE DECLARING UNUTILIZED SAVINGS AND UNEXPENDED BALANCES FY 2026 OF GENERAL FUND FROM PERSONAL SERVICES, MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE), AND CAPITAL OUTLAY IN THE TOTAL AMOUNT OF FOUR MILLION NINE HUNDRED EIGHTY-THREE THOUSAND FIVE HUNDRED FORTY-ONE PESOS (PHP 4,983,541.00) AS ABANDONED AND SAVED, AND SUPPLEMENTALLY APPROPRIATING THE SAME TO FUND VARIOUS PRIORITY PROGRAMS, PROJECTS, AND ACTIVITIES (PPAs) OF THE MUNICIPALITY OF SAN MIGUEL, SURIGAO DEL SUR, AND FOR OTHER PURPOSES."

Authored by : Honorable Rebecca R. Gascon
Seconded by : Honorable Celso B. Bangoy

Explanatory Note

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the "Local Government Code of 1991," mandates local government units to ensure and support, among other things, the preservation and enrichment of culture, promote health and safety, enhance economic prosperity, and preserve the comfort and convenience of their inhabitants;

WHEREAS, Section 321 and Section 336 of R.A. 7160 authorize the Local Chief Executive or the Presiding Officer of the Sanggunian to recommend changes in the annual budget through Supplemental Budgets whenever unappropriated funds or actual savings are declared and available;

WHEREAS, sound public fiscal administration and the guidelines issued by the Department of Budget and Management (DBM) and the Commission on Audit (COA) require that unexpended balances, savings from completed or abandoned activities, and realigned funds must undergo formal legislative action by the Sangguniang Bayan to ensure lawful utilization, transparency, and fiscal accountability;

WHEREAS, the Executive Branch of the Municipality of San Miguel, Surigao del Sur, conducted a comprehensive review and evaluation of its existing appropriations and identified total savings amounting to **Four Million Nine Hundred Eighty-Three Thousand Five Hundred Forty-One Pesos (Php 4,983,541.00)** coming from unexpended Personal Services, MOOE (Araw ng San Miguel & Araw ng Surigao del Sur), and Capital Outlay (MBO - IT Equipment);

WHEREAS, there is an urgent and compelling necessity to reallocate and supplement these declared savings toward priority Programs, Projects, and Activities (PPAs)—including the mandatory operationalization and funding of personnel for the Youth Development Office and Municipal Cooperatives Development Office, employee benefits, vital operational expenses, equipment procurement, and wages for job order personnel;

WHEREAS, after due deliberation and evaluation, the Sangguniang Bayan finds the proposed supplemental appropriation necessary, lawful, and advantageous to the delivery of basic services and public welfare in the Municipality of San Miguel;

NOW THEREFORE

BE IT ORDAINED, by the Sangguniang Bayan of San Miguel, Surigao del Sur, in session assembled, THAT:

SECTION 1. Title. This Ordinance shall be known as the "Supplemental Appropriation and Savings Reallocation Ordinance of 2026 of the Municipality of San Miguel."

SECTION 2. Declaration and Abandonment of Savings. The total unexpended balances and savings amounting to **FOUR MILLION NINE HUNDRED EIGHTY-THREE THOUSAND FIVE HUNDRED FORTY-ONE PESOS (PHP 4,983,541.00)** from the following source accounts are hereby declared **ABANDONED, SAVED, AND AVAILABLE FOR REPROGRAMMING AND SUPPLEMENTAL APPROPRIATION:**

Source of Funds	Amount (PHP)
Savings from Personal Services – vacant positions from different offices	₱ 4,833,541.00
Savings from Other Maintenance and Operating Expenses (OMOE) Municipal Agriculture Office - Araw ng San Miguel - 50.000.00 - Araw ng Surigao del Sur - 50,000.00	₱ 100,000.00
Savings from Capital Outlay Municipal Budget Office – Cabinet	₱ 50,000.00
TOTAL DECLARED SAVINGS	**₱ 4,983,541.00**

SECTION 3. Supplemental Appropriations and Allocation to PPAs. The declared total savings of PHP 4,983,541.00 as identified in Section 2 hereof are hereby supplementally appropriated to fund the following specific Programs, Projects, and Activities (PPAs) under Personal Services, Maintenance and Other Operating Expenses (MOOE), and Capital Outlay:

A. PERSONAL SERVICES (PS)

Program / Project / Activity (PPA)	Amount (PHP)
Salary of Youth Development Officer III (SG 18) (Oct.–Dec.)	₱ 170,678.13
Salary of Municipal Cooperative Development Officer (SG 24) (Oct.–Dec.)	₱ 318,142.67
Other Personal Benefits (Monetization)	₱ 224,783.00
TOTAL PERSONAL SERVICES	**₱ 713,603.80**

B. MAINTENANCE & OTHER OPERATING EXPENSES (MOOE)

Program / Project / Activity (PPA)	Amount (PHP)
Fuel & Oil	₱ 500,000.00
Repair & Maintenance - Machinery Equipment	₱ 50,000.00
Rent of ECPAC	₱ 34,000.00
Other Supplies - Laptop	₱ 50,000.00
Other Supplies - Sound System	₱ 30,000.00
Other Supplies - CPU	₱ 20,000.00
Other Supplies - Installation of Bid Bulletin Board	₱ 100,000.00
Other Maintenance & Operating Expenses (Wages of Job Order Personnel)	₱ 3,238,937.20
TOTAL MOOE	**₱ 4,022,937.20**

C. CAPITAL OUTLAY (CO)

Program / Project / Activity (PPA)	Amount (PHP)
Office Equipment (Aircon)	₱ 147,000.00
Motor Vehicles (2 Wheels)	₱ 100,000.00
TOTAL CAPITAL OUTLAY	**₱ 247,000.00**

SUMMARY OF ALLOCATIONS

Category	Amount (PHP)
TOTAL PERSONAL SERVICES (PS)	₱ 713,603.80
TOTAL MOOE	₱ 4,022,937.20
TOTAL CAPITAL OUTLAY (CO)	₱ 247,000.00
GRAND TOTAL SUPPLEMENTAL APPROPRIATION	**₱ 4,983,541.00**

SECTION 4. Compliance with Budgeting and Auditing Rules. The disbursement and utilization of funds appropriated under this Ordinance shall strictly conform to existing budgeting, accounting, and auditing laws, rules, and regulations, including procurement standards set forth under Republic Act No. 12009 (New Government Procurement Act) and COA Circulars.

SECTION 5. Separability Clause. If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, other sections or provisions not affected thereby shall remain in full force and effect.

SECTION 6. Repealing Clause. All ordinances, executive orders, rules, and regulations or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed, amended, or modified accordingly.

SECTION 7. Effectivity. This Ordinance shall take effect immediately upon its approval and compliance with the posting requirements prescribed under the Local Government Code of 1991.

Enacted: September 28, 2026.

As disposed of by the Presiding Officer
Ayes (10) Honorable Bangoy, Honorable Yu, Honorable Guinsod, Honorable Gascon, Honorable Empedrad, Jr., Honorable Perez, Honorable Lobaton, Jr., Honorable Cubero, Honorable Maca and Honorable Elizalde.
Nayes (0)
Abstained (0)

X----------X

I HEREBY CERTIFY to the correctness of the foregoing ordinance.

LALAINE ELIZALDE-PRAMBITA
Secretary to the Sangguniang Bayan I

ATTESTED AND CERTIFIED TO BE DULY ENACTED:

ALFEO G. PEREZ, JR.
Vice Mayor
(Presiding Officer)

APPROVED:

MICHAEL T. CORILLA
Municipal Mayor

Date: 10-9-26

Republic of the Philippines
Province of Surigao del Sur
Municipality of San Miguel

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Office of the Sangguniang Bayan

(Twenty Second Sanggunian of the Municipality of San Miguel)

EXCERPTS FROM THE MINUTES OF THE 26TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF SAN MIGUEL, SURIGAO DEL SUR, HELD ON AUGUST 17, 2026 AT THE SESSION HALL.

Present:	Honorable Alfeo G. Perez, Jr.	-	-Vice Mayor (Presiding Officer)
	Honorable Celso B. Bangoy	-	-SB Member
	Honorable Milva C. Yu	-	-SB Member
	Honorable Ruth C. Guinsod	-	-SB Member
	Honorable Rebecca R. Gascon	-	-SB Member
	Honorable Dominador M. Empedrad, Jr.	-	-SB Member
	Ex-Officio Members		
	Honorable Rico H. Maca	-	-IPM Representative
	Honorable Gladys Mae C. Cubero	-	-ABC President
Absent:	Honorable Alfcris Reztan S. Perez	-	-SB Member
	Honorable Fidilreto G. Nazi	-	-SB Member
	Honorable Julieto C. Lobaton, Jr.	-	-SB Member
	Honorable Lejohn H. Elizalde	-	-SKF President

ORDINANCE NO. 54
Series of 2026

AN ORDINANCE AMENDING ORDINANCE NO. 14, SERIES OF 2026, ENTITLED: "AN ORDINANCE CREATING THE POSITIONS OF LOCAL YOUTH DEVELOPMENT OFFICER III, SALARY GRADE 18, AND YOUTH DEVELOPMENT ASSISTANT I, SALARY GRADE 4, UNDER THE OFFICE OF THE MUNICIPAL MAYOR OF THE MUNICIPAL GOVERNMENT OF SAN MIGUEL, SURIGAO DEL SUR; AND APPROPRIATING FUNDS THEREFOR," BY CHANGING THE POSITION TITLE OF "LOCAL YOUTH DEVELOPMENT OFFICER III" TO "YOUTH DEVELOPMENT OFFICER III" IN ACCORDANCE WITH IOS/LBC NO. 137 DATED JULY 13, 2021.

Co-Authored by : Honorable Fidilreto G. Nazi
: Honorable Rebecca R. Gascon
Seconded by : Honorable Dominador M. Empedrad, Jr.

Explanatory Note

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, authorizes local government units to establish an organizational structure that is responsive to the needs of effective and efficient public service delivery, subject to existing laws, rules, and regulations;

WHEREAS, the Sangguniang Bayan enacted Ordinance No. 14, Series of 2026, creating the positions of Local Youth Development Officer III, Salary Grade 18, and Youth Development Assistant I, Salary Grade 4, under the Office of the Municipal Mayor;

WHEREAS, pursuant to Chapter III, Article III, Section 468(a)(1)(i) of the Local Government Code of 1991, the Sangguniang Panlalawigan reviewed Ordinance No. 14, Series of 2026 for conformity with law;

WHEREAS, the Provincial Human Resource Management Office (PHRMO), through its technical review, observed that the nomenclature of the newly created position "Local Youth Development Officer III" was erroneously used in the Ordinance and recommended that it be corrected to "Youth Development Officer III" in accordance with IOS/LBC No. 137 dated July 13, 2021, issued by the Department of Budget and Management;

WHEREAS, the Sangguniang Panlalawigan, through Resolution No. 1308-26, Series of 2026, returned Ordinance No. 14, Series of 2026 to the Municipality of San Miguel for rectification and recommended that the Municipality adopt the prescribed nomenclature of the position;

WHEREAS, the Sangguniang Bayan finds it necessary to amend Ordinance No. 14, Series of 2026 to conform with the prescribed position title under existing DBM issuances, without affecting the salary grade, qualification standards, duties and functions, staffing pattern, organizational structure, or funding of the position;

NOW THEREFORE

Be it ordained by the Sangguniang Bayan of the Municipality of San Miguel, in session assembled, that:

SECTION 1. Amendment. Ordinance No. 14, Series of 2026 is hereby amended by changing the position title "Local Youth Development Officer III" to "Youth Development Officer III" wherever it appears in the Ordinance, including but not limited to:

I. The Title of the Ordinance;

II. Section 1 (Creation of Positions);

III. Section 2 (Duties and Functions);

IV. Section 3 (Qualification Standards); and

V. All other provisions where the former nomenclature appears.

Accordingly, the position shall henceforth be referred to as:

One (1) Youth Development Officer III, Salary Grade 18.

SECTION 2. Effect of Amendment. Except as expressly amended herein, all provisions of Ordinance No. 14, Series of 2026 shall remain valid, effective, and in full force.

SECTION 3. Repealing Clause. All ordinances, resolutions, executive orders, rules and regulations, or portions thereof inconsistent with this Ordinance are hereby repealed or modified accordingly.

SECTION 4. Separability Clause. If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected thereby shall continue to be in full force and effect.

SECTION 5. Effectivity. This Ordinance shall take effect immediately upon approval and after compliance with the posting requirements under the Local Government Code of 1991 and other applicable laws.

Enacted: August 17, 2026.

As disposed of by the Presiding Officer
Ayes (7) Honorable Bangoy, Honorable Yu, Honorable Guinsod, Honorable Gascon, Honorable Empedrad, Jr., , Honorable Cubero and Honorable Maca.
Nayes (0)
Abstained (0)

X————————————————————————————————————X

I HEREBY CERTIFY to the correctness of the foregoing ordinance.

LALAINE ELIZALDE-PRAMBITA
Secretary to the Sangguniang Bayan I

ATTESTED AND CERTIFIED TO BE DULY ENACTED:

ALFEO G. PEREZ, JR.
Vice Mayor
(Presiding Officer)

APPROVED:

MICHAEL T. CORILLA
Municipal Mayor

Date: 9-21-26

Republic of the Philippines
Province of Surigao del Sur
Municipality of San Miguel

-oOo-

Office of the Sangguniang Bayan

(Twenty Second Sanggunian of the Municipality of San Miguel)

EXCERPTS FROM THE MINUTES OF THE 26TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF SAN MIGUEL, SURIGAO DEL SUR, HELD ON AUGUST 17, 2026 AT THE SESSION HALL.

Present:	Honorable Alfeo G. Perez, Jr.	-	-Vice Mayor (Presiding Officer)
	Honorable Celso B. Bangoy	-	-SB Member
	Honorable Milva C. Yu	-	-SB Member
	Honorable Ruth C. Guinsod	-	-SB Member
	Honorable Rebecca R. Gascon	-	-SB Member
	Honorable Dominador M. Empedrad, Jr.	-	-SB Member
	Ex-Officio Members		
	Honorable Rico H. Maca	-	-IPM Representative
	Honorable Gladys Mae C. Cubero	-	-ABC President
Absent:	Honorable Alfcris Reztan S. Perez	-	-SB Member
	Honorable Fidilreto G. Nazi	-	-SB Member
	Honorable Julieto C. Lobaton, Jr.	-	-SB Member
	Honorable Lejohn H. Elizalde	-	-SKF President

ORDINANCE NO. 52
Series of 2026

AN ORDINANCE AMENDING ORDINANCE NO. 10, SERIES OF 2026, ENTITLED: "AN ORDINANCE ESTABLISHING THE MUNICIPAL COOPERATIVE DEVELOPMENT OFFICE AND CREATING THE POSITION OF MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (MUNICIPAL COOPERATIVE DEVELOPMENT OFFICER), SALARY GRADE 24, IN THE MUNICIPAL GOVERNMENT OF SAN MIGUEL, SURIGAO DEL SUR; PROVIDING FOR ITS STAFFING PATTERN AND ORGANIZATIONAL STRUCTURE; AND APPROPRIATING FUNDS THEREFOR," BY AMENDING SECTION 5 (STAFFING PATTERN AND ORGANIZATIONAL STRUCTURE) TO INCLUDE THE APPROPRIATE PARENTHETICAL TITLES OF CERTAIN POSITIONS IN ACCORDANCE WITH CIVIL SERVICE COMMISSION MEMORANDUM CIRCULAR NO. 12, ANNEX B-1.

Co-Authored by : Honorable Fidilreto G. Nazi
: Honorable Rebecca R. Gascon
Seconded by : Honorable Dominador M. Empedrad, Jr.

Explanatory Note

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, authorizes local government units to establish offices and create positions necessary for the effective delivery of public services;

WHEREAS, the Sangguniang Bayan enacted Ordinance No. 10, Series of 2026 establishing the Municipal Cooperative Development Office and creating the position of Municipal Government Department Head I (Municipal Cooperative Development Officer), together with its staffing pattern and organizational structure;

WHEREAS, pursuant to Section 468(a)(1)(i), Chapter III, Article III of Republic Act No. 7160, the Sangguniang Panlalawigan reviewed the said Ordinance;

WHEREAS, the Provincial Human Resource Management Office (PHRMO), during its technical review, found that the newly created positions of Administrative Officer IV and Administrative Assistant II appearing in Section 5 of Ordinance No. 10, Series of 2026 lacked the corresponding parenthetical titles prescribed under Civil Service Commission Memorandum Circular No. 12, Annex B-1;

WHEREAS, through Resolution No. 1306-26, Series of 2026, the Sangguniang Panlalawigan returned Ordinance No. 10, Series of 2026 for rectification and recommended that the Municipality adopt the appropriate parenthetical titles of the affected positions;

WHEREAS, the Sangguniang Bayan deems it necessary to amend Section 5 of Ordinance No. 10, Series of 2026 to conform with the Civil Service Commission position nomenclature while preserving all other provisions of the Ordinance.

NOW THEREFORE

Be it ordained by the Sangguniang Bayan of the Municipality of San Miguel, in session assembled, that:

SECTION 1. Amendment. Section 5 of Ordinance No. 10, Series of 2026, entitled "Staffing Pattern and Organizational Structure," is hereby amended by providing the appropriate parenthetical titles of the following positions, to read as follows:

Administrative Support Service Division

I. Administrative Officer IV (Administrative Officer II) – Salary Grade 15

II. Administrative Assistant II (Clerk IV) – Salary Grade 8

III. Administrative Aide II (Messenger) – Salary Grade 2

All other positions reflected in the Staffing Pattern and Organizational Structure shall remain unchanged.

SECTION 2. Repealing Clause. All ordinances, executive orders, rules and regulations, or portions thereof inconsistent with the provisions of this Ordinance are hereby repealed, amended, or modified accordingly.

SECTION 3. Separability Clause. If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected thereby shall continue to be in full force and effect.

SECTION 4. Effectivity Clause. This Ordinance shall take effect immediately upon approval and after compliance with the publication and posting requirements prescribed under the Local Government Code of 1991 and other applicable laws.

Enacted: August 17, 2026.

As disposed of by the Presiding Officer
Ayes (7) Honorable Bangoy, Honorable Yu, Honorable Guinsod, Honorable Gascon, Honorable Empedrad, Jr., , Honorable Cubero and Honorable Maca,
Nayes (0)
Abstained (0)

x----------x

I HEREBY CERTIFY to the correctness of the foregoing ordinance.

LALAINE ELIZALDE-PRAMBITA
Secretary to the Sangguniang Bayan I

ATTESTED AND CERTIFIED TO BE DULY ENACTED:

ALFEO G. PEREZ, JR.
Vice Mayor
(Presiding Officer)

APPROVED:

MICHAEL T. CORILLA
Municipal Mayor

Date: _____

Republic of the Philippines
Province of Surigao del Sur
Municipality of San Miguel
-oOo-
Office of the Sangguniang Bayan
(Twenty Second Sanggunian of the Municipality of San Miguel)

EXCERPTS FROM THE MINUTES OF THE 33RD REGULAR SESSION OF THE SANGGUNIANG BAYAN OF SAN MIGUEL, SURIGAO DEL SUR, HELD ON OCTOBER 05, 2026 AT THE SESSION HALL.

Present:	Honorable Alfeo G. Perez, Jr.	-	-Vice Mayor (Presiding Officer)
	Honorable Celso B. Bangoy	-	-SB Member
	Honorable Milva C. Yu	-	-SB Member
	Honorable Rebecca R. Gascon	-	-SB Member
	Honorable Dominador M. Empedrad, Jr.	-	-SB Member
	Honorable Fidilreto G. Nazi	-	-SB Member
	Honorable Julieto C. Lobaton, Jr.	-	-SB Member
	Ex-Officio Members:		
	Honorable Gladys Mae C. Cubero	-	-ABC President
	Honorable Rico H. Maca	-	-IPM Representative
	Honorable Lejohn H. Elizalde	-	-SKF President
Absent:	Honorable Ruth C. Guinsod	-	-SB Member, on Leave.
	Honorable Alfcris Reztan S. Perez	-	-SB Member

RESOLUTION NO. 416
Series of 2026

ARESOLUTION APPROVING THE SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (SAIP) NO. 03 FOR FISCAL YEAR 2026 INVOLVING APPROPRIATIONS OF FOUR MILLION NINE HUNDRED EIGHTY-THREE THOUSAND FIVE HUNDRED FORTY-ONE PESOS (P4,983,541.00) OF THE MUNICIPALITY OF SAN MIGUEL.

WHEREAS, EXECOM-MDC Resolution No. 06-2026 endorses the Supplemental Annual Investment Program (SAIP I) No. 03 for Fiscal Year 2026;

WHEREAS, the proposed programs, projects and activities with corresponding appropriations were presented by the Executive Committee to the Municipal Development Council for deliberation, as broken down below;

PROGRAMS, PROJECTS AND ACTIVITIES (PPAs)	OFFICE	AMOUNT
Executive Governance Program	MO	P 2,618,981.33
Legislative Program	MVO	148,417.00
Enhancement of Office amenities	SB Office	147,000.00
Legislative Secretariat Program	Office of the Secretary to the SB	320,000.00
Management and Administration Program	Administrator's Office	300,000.00
Planning, monitoring and evaluation Program	MPDO	100,000.00
Local Civil Registration Program	MCR Office	100,000.00
Enhancement of Office amenities	MBO	50,000.00
Financial Accounting and Reporting Program	Office of the Mun. Accountant	60,000.00
Revenue Generation and Resource Mobilization Services	MTO	134,000.00
Health Services Program	MHO	150,000.00
Social and Welfare Development Program	MSWDO	100,000.00
Agricultural Production Program	OMA	100,000.00
Engineering and Infrastructure Management Program	MEO	137,000.00
Support to Mindanao Inclusive Agricultural Development Project	MEO	100,000.00
Cooperative Development Program	MCD-Office	318,142.67
Installation of Bid Bulletin Boards	MDRRMO	100,000.00
TOTAL		**P4,983,541.00**

WHEREAS, as a process, the SAIP was submitted to the Sangguniang Bayan for review and approval, after which it was found to be proper and in order.

NOW THEREFORE

RESOLVED, AS IT IS HEREBY RESOLVED: To approve the Supplemental Annual Investment Program (SAIP) No. 03 for Fiscal Year 2026 involving appropriations of Four Million Nine Hundred Eighty-Three Thousand Five Hundred Forty-One Pesos (P4,983,541.00) of the municipality of San Miguel.

RESOLVED FURTHER: That copies of this resolution be sent to the Municipal Mayor, Honorable Michael T. Corilla and other concerned offices for their information and appropriate action.

Adopted this 5th day of October 2026. Authored by Honorable Rebecca R. Gascon seconded by Honorable Gladys Mae C. Cubero.

As disposed of by the Presiding Officer
Ayes (9) Honorable Bangoy, Honorable Yu, Honorable Gascon, Honorable Empedrad, Jr., Honorable Nazi, Honorable Lobaton, Jr., Honorable Cubero, Honorable Maca and Honorable Elizalde.
Nayes (0)
Abstained (0)

X----------X

I HEREBY CERTIFY to the correctness of the foregoing resolution.

LALAINE ELIZALDE-PRAMBITA
Secretary to the Sangguniang Bayan I

ATTESTED AND CERTIFIED TO BE DULY ADOPTED:

ALFEO G. PEREZ, JR.
Vice Mayor
(Presiding Officer)

APPROVED:

MICHAEL T. CORILLA
Municipal Mayor

Republic of the Philippines
Province of Surigao del Sur
Municipality of San Miguel
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MUNICIPAL DEVELOPMENT COUNCIL
(EXECUTIVE COMMITTEE)

EXCERPT FROM THE MINUTES OF THE MDC EXECUTIVE COMMITTEE MEETING HELD ON SEPTEMBER 23, 2026, AT 9:00 A.M., AT THE OFFICE OF MAYOR, 3RD FLOOR, MUNICIPAL HALL, SAN MIGUEL, SURIGAO DEL SUR.

Present : Hon.Michael T. Corilla - Municipal Mayor/Presiding Officer
Hon. Rebecca R. Gascon - Chairman , Comm. on Appropriation/SB Member
Hon. Gladys Mae C. Cubero - President, Liga ng mga Barangay
Mr. Garry S. Gardigo - CSO Representative
Absent : None

RESOLUTION NO. 06
Series of 2026

"A RESOLUTION ENDORSING TO THE HONORABLE SANGGUNIANG BAYAN THE APPROVED SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (SAIP) NO. 3 FOR FISCAL YEAR 2026 OF THE MUNICIPALITY OF SAN MIGUEL, SURIGAO DEL SUR, AMOUNTING TO FOUR MILLION NINE HUNDRED EIGHTY THREE THOUSAND FIVE HUNDRED FORTY ONE PESOS (₱4,983,541.00) FOR APPROVAL & ADOPTION".

WHEREAS, pursuant to Republic Act No. 7160, otherwise known as the "Local Government Code of 1991," the Municipal Government is mandated to prepare and implement its Annual Investment Program and Supplemental Annual Investment Program for the effective delivery of basic services and implementation of priority programs and projects;

WHEREAS, the Municipal Development Council – Executive Committee (MDC-ExCom) of San Miguel, Surigao del Sur has approved the Supplemental Annual Investment Program (SAIP) No. 3 for Fiscal Year 2026, containing the following programs, activities, and projects:

PROGRAMS, PROJECTS AND ACTIVITIES (PPAs)	OFFICE	AMOUNT
Executive Governance Program	MO	2,618,981.33
Legislative Program	VMO	148,417.00
Enhancement of Office amenities	SB Office	147,000.00
Legislative Secretariat Program	Office of Secretary to the SB	320,000.00
Management and Administration Program	Administrator's Office	300,000.00
Planning, monitoring and evaluation program	MPDO	100,000.00
Local Civil Registration Program	MCR Office	100,000.00
Enhancement of Office amenities	MBO	50,000.00
Financial Accounting and Reporting Program	Office of the Mun. Accountant	60,000.00
Revenue Generation and Resource Mobilization Services	MTO	134,000.00

Health Services Program	MHO	150,000.00
Social and Welfare Development Program	MSWDO	100,000.00
Agricultural Production Program	OMA	100,000.00
Engineering and Infrastructure Management Program	MEO	137,000.00
Support to Mindanao Inclusive Agricultural Dev't. Project	MEO	100,000.00
Cooperative Development Program	MCD-Office	318,142.67
Installation of Bid Bulletin boards	MDRRMO	100,000.00
TOTAL		**₱ 4,983,541.00**

WHEREAS, the amount of Four Million Nine Hundred Eighty Three Thousand Five Hundred Forty One Pesos (₱4,983,541.00) is funded from savings generated from the different offices under Personal Services, Maintenance and Other Operating Expenses, and Capital Outlay;

WHEREAS, the above-mentioned programs, activities, and projects are responsive to the priority development needs of the Municipality and shall be implemented in accordance with existing laws, rules and regulations, and applicable fund utilization guidelines;

WHEREAS, there is a need to endorse the approved Supplemental Annual Investment Program (SAIP) No. 3 to the Honorable Sangguniang Bayan for their approval & adoption;

NOW, THEREFORE, on motion of Hon. Gladys Mae C. Cubero, President, Liga ng mga Barangay, duly seconded by Hon. Rebecca R. Gascon, SB Member, be it:

RESOLVED, AS IT IS HEREBY RESOLVED, to endorse to the Honorable Sangguniang Bayan of San Miguel, Surigao del Sur, the approved Supplemental Annual Investment Program (SAIP) No. 3 for Fiscal Year 2026, amounting to Four Million Nine Hundred Eighty Three Thousand Five Hundred Forty-One Pesos (₱4,983,541.00), funded from savings generated by the different offices under Personal Services, Maintenance and Other Operating Expenses, and Capital Outlay, for their approval & adoption;

RESOLVED FINALLY, that copies of this Resolution be furnished to the Honorable Members of the Sangguniang Bayan, through Hon. Alfeo G. Perez, Jr., Municipal Vice Mayor and Presiding Officer, for their information and appropriate action.

APPROVED AND ADOPTED this 23rd day of September 2026 at San Miguel, Surigao del Sur.

I HEREBY CERTIFY to the correctness of the foregoing Resolution.

CERTIFIED TRUE & CORRECT:

HON. MICHAEL T. CORILLA
Municipal Mayor
Presiding Officer

ATTESTED BY:

DARDEN A. DEMIAR
OIC-Municipal Planning & Development Coordinator
MDC – Secretary

APPROVED:

HON. MICHAEL T. CORILLA
Municipal Mayor

SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (SAIP) NO. 3

by Program/Activity/Project by Sector

2026

Province : Surigao del Sur

City/Municipality: San Miguel

☐ No Climate Change Expenditure (Please check the box if your LGU does not have any climate change expenditure)

AIP Ref. Code (1)	Program/project Activity Description (2)	Implementing Office/Department (3)	Schedule of Implementation		Expected Outputs (6)	Funding sources (7)	AMOUNT (in thousand pesos)					AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (15)
			Start Date (4)	Completion Date (5)			Personal Services (PS) (8)	Maint. and Other Operating Expenses (MOOE (9)	Financial Expenses	Capital Outlay (CO) (10)	Total (11) 8+9+10 (12)	Climate Change Adaptation (13)	Climate Change Mitigation (14)	
GENERAL PUBLIC SERVICES SECTOR (1000)														
OFFICE OF THE MAYOR														
1000-000-3-1-01-001-000	Executive Governance Program	MO	Sept. 2026	Dec. 2026	Salary of newly hired LYDO personnel and authorized benefits provided to personnel, Wages for JO personnel, Fuel & Oil and repair & Maintenance of Fire truck	General Fund	395.46113	2,223.52020			2,618.98133			
OFFICE OF THE VICE MAYOR														
1000-000-3-1-02-001-000	Legislative Program	VMO	Sept. 2026	Dec. 2026	Wages of Job Order personnel and other expenses	General Fund		148.417			148.417			

OFFICE OF THE SANGGUNIANG BAYAN														
1000-000-3-1-03-000-001	Enhancement of Office amenities	SB Office	Sept. 2026	Dec. 2026	Two (2) Unit Air Conditioner procured	General Fund				147	147			
OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN														
1000-000-3-1-04-001-000	Legislative Secretariat Program	SB Secretary Office	Sept. 2026	Dec. 2026	Wages of Job Order personnel and other expenses	General Fund		320			320			
OFFICE OF THE MUNICIPAL ADMINISTRATOR														
1000-000-3-2-01-001-000	Management and Administration Program	Office of Mun. Administrator	Sept. 2026	Dec. 2026	Wages of Job Order personnel and other expenses	General Fund		300			300			
MUNICIPAL PLANNING & DEVELOPMENT OFFICE														
1000-000-3-1-09-001-000	Planning, monitoring and evaluation program	MPDO	Sept. 2026	Dec. 2026	Wages of Job Order personnel and other expenses	General Fund		100			100			
OFFICE OF THE MUNICIPAL CIVIL REGISTRAR														
1000-000-3-1-12-001-000	Local Civil Registration Program	Mun. Civil Registrar Office	Sept. 2026	Dec. 2026	Wages of Job Order personnel and One (1) Unit Laptop procured	General Fund		100			100			
OFFICE OF THE MUNICIPAL BUDGET														
1000-000-3-1-08-000-001	Enhancement of Office amenities	MBO	Sept. 2026	Dec. 2026	One (1) Unit Sound System and One (1) CPU procured	General Fund		50			50			

OFFICE OF THE MUNICIPAL ACCOUNTANT														
1000-000-3-1-07-001-000	Financial Accounting and Reporting Program	Office of the Municipal Accountant	Sept. 2026	Dec. 2026	Wages of Job Order personnel and other expenses	General Fund		60			60			
OFFICE OF THE MUNICIPAL TREASURER														
1000-000-3-1-05-001-000	Revenue Generation and Resource Mobilization Services	MTO	Sept. 2026	Dec. 2026	Rent/Subcription of system for Electronic Receipts , Wages of Job Order personnel and other expenses	General Fund		134			134			
SOCIAL SERVICES SECTOR (3000)														
OFFICE OF THE MUNICIPAL HEALTH														
3000-000-3-1-11-001-000	Health Services Program	MHO	Sept. 2026	Dec. 2026	Wages for Job Order personnel and other expenses	General Fund		150			150			
3000-000-3-2-05-001-000	Social and Welfare Development Program	MSWDO	Sept. 2026	Dec. 2026	Wages for Job Orders personnel and other expenses	General Fund		100			100			
ECONOMIC SERVICES SECTOR (8000)														
OFFICE OF THE MUNICIPAL AGRICULTURE														
8000-000-3-2-03-000-001	Agricultural Production Program	OMA	Sept. 2026	Dec. 2026	One (1) Unit Motor Vehicle (2 Wheels) procured for agricultural field operation	General Fund				100	100			
OFFICE OF THE MUNICIPAL ENGINEER														
8000-000-3-1-10-001-000	Engineering and Infrastructure Management Program	MEO	Sept. 2026	Dec. 2026	Wages for Job Order personnel	General Fund		137			137			

8000-000-3-1-10-000-001	Support to Mindanao Inclusive Agricultural Dev't. Project	MEO	Sept. 2026	Dec. 2026	Documentary fees and other expenses	General Fund		100			100			
MUNICIPAL COOPERATIVE DEVELOPMENT OFFICE														
8000-000-3-3-02-001-000	Cooperative Development Program	MCDO	Sept. 2026	Dec. 2026	Salary of Newly hired MCDO and other authorized benefits	General Fund	318.14267				318.14267			
OTHERS														
MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE														
9000-000-3-3-01-000-001	Installation of Bid Bulletin boards	MDRRMO	Sept. 2026	Dec. 2026	Three (3) functional physical bid bulletin boards installed for Bids and Awarss Committee for posting procurement-related notices and announcements.	General Fund		100			100			
GRAND TOTAL							713.60380	4,022.93720		**247**	**4,983.541**			

Prepared by:

DARDEN A. DEMIAR
OIC, Municipal Planning & Dev't. Coordinator
Date : _____

LUZVIMINDA G. SAGOSOY
Municipal Budget Officer
Date : _____

Approved by:

HON. MICHAEL T. CORILLA
Municipal Mayor
Date : _____